

JIGAWA STATE GOVERNMENT  
MONTHLY COMPLIANCE REPORT FOR  
BUSINESS ENABLING MDAs

MONTH: JULY 2025

DATE OF SUBMISSION: OCTOBER 2025

# MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAS IN JIGAWA STATE

## 1. Executive summary

This report provides a summary of compliance levels and service delivery performance for the month of July 2025 among key Business Enabling Environment (BEE) agencies in Jigawa State. Service requests were managed in line with the established timelines, reflecting improved efficiency and accountability. Ongoing efforts to enhance transparency, shorten turnaround times, and effectively address grievances have yielded positive outcomes, with over 80% of all requests processed within the required timeframes.

## 2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	3	Online
Processing of Operational Licence		

(Ministry of Commerce Industry, Cooperative and Tourism)	0	
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	6	Offline
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	14	Offline
Legal Services (Ministry of Justice)	3	Offline
Legal Civil Litigation Services (Ministry of Justice)	9	Offline
Legal Drafting Services (Ministry of Justice)	19	Offline
Processing of contracts payment (Ministry of Finance)	5	Offline & Online
Public Procurement (Ministry of Finance)	10	Offline & Online

Tax Registration & Payment  Jigawa Internal Revenue Service	39	Online
Electronic Tax Clearance  Certification  Jigawa Internal Revenue Service	0	Online

### 3. Service Delivery Time-frame

Service Type	Official SLA	Source Document
Business Premises Registration  (Ministry of Commerce Industry, Cooperative and Tourism)	21 working Days	<a href="https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf">https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf</a>

Processing of Operational Licence  (Ministry of Commerce Industry, Cooperative and Tourism)	7 Working Days	<a href="https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf">https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</a>
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	43 working Days	<a href="https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf">https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</a>
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring Bureau)	7 Working Days	<a href="https://jigawastate.gov.ng/uploads/Works%20Registration%20Guidelines%20Review.pdf">https://jigawastate.gov.ng/uploads/Works%20Registration%20Guidelines%20Review.pdf</a>
Legal Services  (Ministry of Justice)	182 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Ministry%20of%20Justice.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Ministry%20of%20Justice.pdf</a>

Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</a>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CIT%2012135.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CIT%2012135.pdf</a>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Ministry%20of%20Finance.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Ministry%20of%20Finance.pdf</a>
Public Procurement (Ministry of Finance)	30 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Ministry%20of%20Finance.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Ministry%20of%20Finance.pdf</a>

Tax Registration & Payment  Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf</a>
Electronic Tax Clearance Certification  Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf">https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf</a>

#### 4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	Non-Compliance
Business Premises Registration (Ministry of Commerce Industry,	3	100%	0	0%

Cooperative and Tourism)				
Processing of Operational Licence  (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	0	0%
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	6	100%	0	0%
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring	11	79%	3	21%

Bureau)				
Legal Services (Ministry of Justice)	2	67%	1	33%
Legal Civil Litigation Services (Ministry of Justice)	5	56%	4	28%
Legal Drafting Services (Ministry of Justice)	15	79%	4	21%
Processing of contracts payment (Ministry of Finance)	12	80%	3	20%
Public Procurement (Ministry of	3	60%	2	40%

Finance)				
Tax Registration & Payment	39	100%	0	0%
Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification	0	0%	0	0%
Jigawa Internal Revenue Service				

## 5. The Report Summary

S/ n	Participating MDA	Service Type	Approv ed SLA	No. of Reques t Receive d	Number of requests complet ed within SLA	Percenta ge of total applicatio ns complete d within SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registration	21 working Days	3	3	100%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operationa l Licence	7 Workin g Days	0	0	0%

3	Jigawa State Due Process and Project Monitoring Bureau	Investigation of Project	43 working Days	6	6	100%
4	Jigawa State Due Process and Project Monitoring Bureau	Registration of Works, Goods and Services	7 working Days	14	11	79%
5	Ministry of Justice	Legal Services	182 working Days	3	2	67%
	Legal Drafting Services  (Ministry of Justice)	Legal Drafting Services	14 working Days	9	5	56%
	Ministry of	Legal	44			

6	Justice	Drafting Services	Working Days	19	15	79%
7	Ministry of Finance	Processing of contracts payment	17 Working Days	15	12	80%
8	Ministry of Finance	Public Procurement	30 Working Days	5	3	60%
9	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	39	39	100%
1	Jigawa	Electronic	14	0	0	0%

O	Internal Revenue Service	Tax Clearance Certification	Working Days			
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## 6. Observations and Recommendations

To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.